

FACT SHEET INCOMING EXCHANGE STUDENTS

Autumn Semester & Spring Semester

KEY DATA OF THE INSTITUTION

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| Name University | ILEPS |
| Erasmus code | F CERGY P08 |
| Address: | 13 boulevard de l’Hautil 95092 Cergy-Pontoise  France |
| Website | [www.ileps.fr](http://www.hanze.nl/io) | |

INTERNATIONAL OFFICE

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| Address | 13 boulevard de l’Hautil 95092 Cergy-Pontoise  Building C – 3rd floor |
| Contact | Anaïs BURGHART ROESSLE  Email : [a.burghart@ileps.fr](mailto:a.burghart@ileps.fr)  Phone : +33130756198 |

**HOUSING**

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| Contact | Email :  [m.benouda@ipsl-edu.fr](mailto:m.benouda@ipsl-edu.fr)  Phone: +33 6 48 10 24 19  Website: <https://ileps.fr/ecole/vie-etudiante/residence-ipsl/> |

PRACTICAL MATTERS

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| Online nomination | Partner universities fill out our online nomination form.  \*\*Please nominate within our nomination period\*\* |
| Nomination period | **Autumn semester**: April 1 – May 1  **Spring semester**: October 1 – November 1 |
| Online application | Students need to apply online and upload the required documents. Check out our application procedure |
| Application period | **Autumn semester**: 15 April – May 15  **Spring semester**: October15 – November 15 |
| Exchange programmes | Find our [exchange programmes](http://www.hanze.nl/exchange) online. |
| Language of instruction | English/ French |
| Language requirement | Exchange students are not required to submit proof of their English proficiency, but we ask partner institutions to select  students who have a good standard of English (minimum of B2/CEFR). |
| Learning Agreements | Learning Agreements are approved and signed by ILEPS. |
| Immigration & visa | Students with a **non-European nationality** need a visa/permit to study in France. |
| General semester dates | **Autumn Semester**: September 1 –January 15  **Spring Semester**: January 6 - June 15 |
| Welcome Day | At the start of each semester ILEPS organises a Welcome Day for all new international students. |
| Insurance | We strongly advise students to be fully [insured](http://www.hanze.nl/insurance) for their time abroad. |

PROGRAMME RELATED INFORMATION

Programme specific questions (**transcript of records, course information, learning agreements**) will be dealt with by the international coordinator of ILEP:

Anaïs BURGHART ROESSLE

a.burghart@ileps.fr